



Friday, 27 October 2017

**POLICY DEVELOPMENT AND DECISION GROUP (JOINT OPERATIONS TEAM)**

A meeting of **Policy Development and Decision Group (Joint Operations Team)** will be held on

**Monday, 6 November 2017**

commencing at **4.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR

**Members of the Committee**

Councillor Haddock (Chairman)

Councillor Amil

Councillor Mills

Councillor Excell

Councillor Parrott

Councillor King

The Elected Mayor, Mayor Oliver

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Teresa Buckley, Town Hall, Castle Circus, Torquay, TQ1 3DR  
(01803) 207013**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

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# **POLICY DEVELOPMENT AND DECISION GROUP (JOINT OPERATIONS TEAM) AGENDA**

1. **Apologies**  
To receive apologies for absence.
2. **Disclosure of Interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
3. **Minutes** (Pages 4 - 12)  
To confirm as a correct record the Minutes of the meeting of the Policy Development and Decision Group held on 9 October 2017.
4. **Urgent Items**  
To consider any other items the Chairman decides are urgent.
5. **Housing Benefit and Council Tax Support Risk Based Verification Policy 2018/19** (Pages 13 - 36)  
To consider a report that reviews the Risk Based Verification Policy.
6. **New Burdens Business Rate Relief Scheme** (Pages 37 - 51)  
To approve the New Burdens Business Rate Relief Scheme.
7. **Corporate Asset Management Plan** (To Follow)  
To consider a report on the above.

- 8. Renewal of Neighbourhood Forum Status**  
To consider a report on the above.

(To Follow)